

# Dark Horse Catering



# Intimate Party Contract

Name _____	Event Date/Time _____
Address _____ _____	Type of Party _____ _____
Phone _____	# Guests _____
eMail _____	Location _____ <i>(Peconic Room or Off Premise)</i>

Menu can be found at [www.darkhorsecatering.com](http://www.darkhorsecatering.com)

<b>Appetizers</b>	<b>Soups</b>	<b>Salads</b>
<b>Mains</b>	<b>Sides</b>	<b>Desserts</b>

*Use Back or attach separate sheet if more room is required.*

<b>Servers</b>	<b>Special Instructions</b>
----------------	-----------------------------

## Terms

1) At least 24 hours' notice must be given for all catering. 2) Payment is due when the order is placed. 3) No refunds within 24 hours of the event. 4) A 25% cancellation fee applies to all cancellations. 5) Dark Horse Catering's permanent equipment: coolers, grills, stoves, chafers, ice buckets, etc. are for the use of Dark Horse Catering staff only, except for previously arranged and paid rentals

Amount Due:	Client Signature:	Date:
Credit Card #:	Accepted By:	Date:
Expiration Date:	CVV:	

*(Authorized Personnel Only)*